

## **Actualizaciones en sida: Instructions for authors**

The following instructions are in accordance with the requirements of the International Committee of Medical Journal Editors (ICMJE) in their "Uniform Requirements for Manuscripts Submitted to Biomedical Journals: Writing and Editing for Biomedical Publication". The full version is available at <http://www.icmje.org/>.

### **Statement of purpose**

"Actualizaciones en sida" is a Fundación Huésped's periodic publication aimed to disseminate scientific issues related to clinical, epidemiological and social research regarding HIV/AIDS epidemic..

Reports on original research, original clinical observations, analysis of philosophical, ethical and social aspects, critical reviews, statistic compilations, evaluation methods or procedure's descriptions, reports on case reports , correspondence, editorial comments, meeting schedules, national and international HIV/AIDS related conferences and main scientific events updates will be published.

### **Peer review**

Research articles will be submitted to at least two qualified reviewers ;. The main issues related to the review process are included in the "Review Form" attached to the manuscript where the process' guidelines are specified: reviewer's identity confidentiality, author's rights protection, destruction of the manuscripts copies after submitting the review and an explicit disclosure if a conflict of interests would force a reviewer to exclude himself/herself from the task.

In the form the reviewers have to mention the strengths and weaknesses of the manuscript and they have to make suggestions on the contents under the "comments to the author/s" format. In addition they have to fill different items on the work's quality: recommendation, thematic classification, areas of interest, classification within a scale, comments for the editor and additional confidential comments for the editor.

The acceptance of the paper, including or not suggested modifications, will depend on this analysis. The Editing Committee has the right to make the deemed appropriate style corrections. Fundación Huésped reserves the property rights of the accepted and published manuscripts.

### **Instructions to submit the manuscripts:**

The authors will have to submit their original manuscripts either by post or e-mail.

In the first case submit them to: Guillermo Prado, Remedios 3066, C1406HCH Ciudad de Buenos Aires, Argentina. Provide original and copy in double spaced A4 printed sheets, with no less than 2,5cm margins and include an electronic version (diskette) readable with a word processor.

Via e-mail to the following address:

[g u i l l e r m o . p r a d o @ h u e s p e d . o r g . a r](mailto:guillermo.prado@huesped.org.ar)  
with the manuscript in double spaced A4 with no less than 2,5cm margins format attached.

Código de campo cambiado

The consecutive page number will have to be indicated on each page's upper right margin starting with the title page.

### **Title page**

1. It should include: a) article's title in English and Spanish, it will have to be concise but informative (no more than 120 characters with spaces); b) name and surname of each of the authors, their highest academic degrees and institutional affiliations; c) the name of the department(s) and institution(s) to which the work should be attributed; d) disclaimers, if any; e) name, e-mail address and mailing address of the author responsible for correspondence about the manuscript; f) source(s) of support in the form of grants, equipment, drugs, or all of these; g) a word count for the text and the number of figures and tables.

A disclosure of potential conflicts of interest should also be included on a separate page or pages immediately following the title page.

## **Abstract and key words**

The second page should include an abstract (not more than 150 words in the case of non-structured abstracts and 250 in structured abstracts). The abstract should state the research or study's purposes, the basic procedures (selection of study subjects or laboratory animals, observational and analytical methods), main findings (giving specific effect sizes and their statistical significance, if possible), and principal conclusions. It should emphasize new and important aspects of the study or observations. It should be provided in Spanish and English.

Following the abstract, authors should provide, and identify as such, 3 to 10 key words or short phrases (in Spanish and English) that will assist indexers in cross-indexing the article and may be published with the abstract. Terms from the Medical Subject Headings (MeSH) list of Index Medicus should be used; if suitable MeSH terms are not yet available for recently introduced terms, present terms may be used. Further information available at <http://www.nlm.nih.gov/mesh/MBrowser.html>.

## **Introduction**

The background that led the author to carry the study out should be described, putting the work in the current context of the issue. Then the specific objectives should be stated. It should all be backed with the deemed bibliography.

## **Methods**

The Methods section should include only information that was available at the time the plan or protocol for the study was written; all information obtained during the conduct of the study belongs in the Results section. This section should include the following paragraphs:

1. Selection and description of participants.
2. Technical information.
3. Statistics.

## **Results**

Present your results in logical sequence in the text, tables, and illustrations. Do not repeat in the text all the data in the tables or illustrations. Emphasize or summarize every important observation.

## **Discussion**

Point out the new and important aspects of the study and the conclusions that follow from them. Do not repeat in detail data or other material given in the Introduction or the Results section. Include in the "Discussion" section the implications of the findings and its limitations, and its consequences for future research. Relate the results with other relevant studies.

## **Acknowledgements**

They should be specified with one or more headings in the following cases: a) contributions that require acknowledgement but don't justify authorship like, for example, general support provided by a department chair; b) acknowledgement on technical assistance; c) financial and material support should also be specifically acknowledged and d) the relations that could state a conflict of interests.

## References

References should be numbered consecutively in the order in which they are first mentioned in the text. Identify references by Arabic numerals in parentheses. Avoid making references by inserting footnotes using superscript.

The titles of journals should be abbreviated according to the style used in Index Medicus. Consult the "List of Journals Indexed in Index Medicus" that can be obtained through the Library's web site: <ftp://nlmpubs.nlm.nih.gov/online/journals/lsiweb.pdf>

Example 1 (journal): List the first six authors followed by et al.

Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med.* 2002 Jul 25; 347(4): 284-7.

As an option, if a journal carries continuous pagination throughout a volume (as many medical journals do) the month and issue number may be omitted.

Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med.* 2002; 347: 284-7.

Example 2 (book):

Ringsven MK, Bond D. Gerontology and leadership skills for nurses. 2nd ed. Albany (NY): Delmar Publishers; 1996.

Example 3 (book's chapter):

Phillips SJ, Whisnant JP. Hypertension and stroke. In: Laragh JH, Brenner BM, editors. Hypertension: pathophysiology, diagnosis, and management. 2nd ed. New York: Raven Press; 1995, p. 465-78.

Example 4 (abstract):

Mosier D, Picchio G, Sabbe R, Lederman M, Offord R. Host and Viral Factors Influence CCR5 Receptor Blockade. 7th Conference on Retroviruses and Opportunistic Infection. San Francisco. January 30-February 2, 2000 [abstract 497].

## Tables or Charts

Include the tables after the Reference's page. Do not print them in photographic paper. Number tables consecutively in the order of their first citation in the text and supply a brief title for each. Give each column a short or abbreviated heading. Place explanatory matter in footnotes, not in the heading. Explain in footnotes all non-standard abbreviations. For footnotes use the following symbols, in sequence: \*, †, ‡, §, ||, ¶, \*\*, ††, ‡‡, etc. Do not use internal horizontal or vertical lines.

## Illustrations (Figures)

They have to be professionally presented as an attached file; avoid inserting them in the text. The file's format should be .gif, .jpg, .tif, .ppt, .ai. Avoid using dark backgrounds because they hinder the information's reading quality. Titles and detailed explanations belong in the legends, however, not on the illustrations themselves.

Legends for figures. Display the legends for illustrations using double spacing, starting on a separate page, with Arabic numerals corresponding to the illustrations. When symbols, arrows, numbers, or letters are used to identify parts of the illustrations, identify and explain each one clearly in the legend. Explain the internal scale and identify the method of staining in photomicrographs.

## Abbreviations and symbols

Use only standard abbreviations. Avoid abbreviations in the title or the abstract. The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement

## Check List

Before submitting the manuscript, please check that all the items have been included:

1. The article's title in Spanish and English. (Authors with not enough skills in Spanish may send their text in English. The Journal will proceed with the Spanish translation)
2. Name and surname of each of the authors and their institutional affiliations.
3. Name, mailing address, phone and fax numbers, e-mail address of the author responsible for correspondence.
4. Manuscript's word count.
5. Count of table and figures.
6. Conflict of interests, if any, including all the information related to professional and financial bonds of the author(s) that could have influenced in the presentation.
7. Abstract (in Spanish and English) and key words (in Spanish and English). (see item 1)
8. Text: avoid the use of capital letters when referring to drugs, diseases or syndromes (excepting the case of proper nouns).
9. Acknowledgements.
10. References, identified by Arabic numerals in parentheses as they are mentioned in the text using NLM format. This can be checked at the previously mentioned web site. Do not insert superscript.
11. Tables and Figures specified according to the following Regulations. The figures should be attached in a separate file; the accepted formats are: .gif, .jpg, .tif, .ppt, .ai. Do not insert images in the text.